

## OHSTT SOLID WASTE Board MEETING

Date: August 23,2023 Time:7:00 PM...Place: Thomaston Town Office (Selectman's room )

1. Call To Order
2. Review new procedures for our meetings
3. Recognize Guest.
4. Public Comments, For Items Not On The Agenda

### **OLD BUSINESS**

- 5 Vote on last meetings minutes
6. Metal can discussion
- 7.. discus EcoMaine's recycling letter and proposal.

### **NEW BUSINESS**

8. Report from personnel committee.
9. Report on the facility renovations.
10. Facility manager's report.
11. Bookkeepers report
12. Sign the warrant
13. Vote on the signed warrant
14. Correspondence.
15. Any and all business to come before the board.
- 16.

. Set date for next meetings September 28,2023. Annual meeting followed by the monthly meeting. October 26,2023 monthly meeting.

### **ADJOURNMENT**

Meetings may be viewed live @  
[TownHallstreams.com/towns/Thomaston me](https://TownHallstreams.com/towns/Thomaston)



OHSTT Transfer Station &lt;ohstt367@gmail.com&gt;

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**August 23, 2023 Agenda**

1 message

**Bruce Colson** <ohsttchair@gmail.com>

Sun, Aug 20, 2023 at 3:27 PM

To: Jeff NorthGraves <jeff@souththomaston.me>, Ron Porter <nascar18@roadrunner.com>, Bruce Colson <becolson@aim.com>, Jeff Smith <jtpsmith@gmail.com>, Gordon Connell <imflashgordon@msn.com>, Zel Bowman-Laberge <zelbowmanlaberge@gmail.com>

Cc: Missy Stevens <mstevens@thomastonmaine.gov>, Tom Van Malder <thomasvonmalder@owlshead.maine.gov>, Patric Mellor <mellor@stroutpayson.com>, Kara George <kgeorge@thomastonmaine.gov>, Gordon Page <gordonpage@owlshead.maine.gov>, Terri <Terri@souththomaston.me>, Eleanor Stone <secretary@owlshead.maine.gov>, Sally Fuller <sfuller@thomastonmaine.gov>, Palm Curtis <treasurer@owlshead.maine.gov>, Heather Steves <heatherrae39@gmail.com>, "OH,ST,T transfer facility OH,ST,T transfer facility" <ohstt367@gmail.com>, Linda Post <lindapost@owlshead.maine.gov>, Scott Johnson <thomastonrecyclinginc@gmail.com>, gordon libby <gordonlibbyinc@gmail.com>

Good Sunday afternoon all,

Please note that our meeting is being held on Wednesday Night one last time due to scheduling conflicts. Also note, right after calling the meeting to order, I will be covering a new procedure on how the meetings will be conducted.

These changes are as follows

1. Guest will wait to be recognized by the Chair who ever he or she maybe before speaking. Any comments or remarks shouted out off the floor will no longer be tolerated.
2. once an individual has been recognized by the chair, That person will come forward to the podium and give their name and legal residents before addressing the board..
3. Once the Chair feels it is time to move on, all discussion will cease, and the board will move on to other business.
4. Failure to adhere to the rules could result in removal from the meeting.

The Chair of the meeting (he or she) has the final decision.

Have a Great week.

Bruce E Colson. Chairman

**August 23, 2023 agenda.docx**

16K

**OHSTT Transfer Station**

**Monthly Report August 2023  
Disposed Items ( 4 wks )**

tv's	25	\$320.00	
stickers	105	\$2100.00	
tires	39	\$195.00	
appliance	3	\$ 60.00	
freon	11	\$155.00	
micro- grills	11	\$55.00	\$2709.00

**Commercial Haulers Mon**

**Patton / R&D 4 wks Robinson 1 wk**

**Wal-mart \$83.72 ( water ink paper etc )**

**RFS \$65.40 paper towels**

**Lowes \$241.60 a/c**

**North Coast Services:**

**pallets of tv's 8 ( 90 total )**

**4 buckets of batteries ( 50lbs )**

**11 boxes of lamps ( 300 bulbs )**

2023

## Container # 1 Log

[illegible]



2023

Container # 2 Log

Date	Tons	Pressure		Comments	
1/2	903	1500			
1/6	10.68				
1/11	8.51				
1/17	13.7				
1/23	10.63				
1/27	13.93				
1/31	14.3				
2/7	10.27				
2/9	10.49				
2/15	14.03				
2/21	15.09				
2/23	10.42				
2/27	11.00				
3/2	11.21				
3/8	14.69				
3/13	10.63				
3/17	13.84				
3/22	10.59				
3/20	13.37		5/30	13.77	
3/27	14.25		6/5	14.06	
3/30	11.18		6/7	12.72	
4/5	10.65		6/16	10.66	
4/10	11.75		6/13	12.15	
4/12	11.24		6/12	13.30	
4.14	8.72		6/21	13.67	
4/26	13.51		6/20	15.97	
5/1	13.26		6/26	13.74	
5/5	14.61		6/27	11.16	
5/10	13.63		6/28	11.45	
5/15	11.65		7/6	10.75	
5.18	10.88		7/5	9.51	
5/22	14.59		7/3	13.68	
5/24	16.09		7.10	16.47	
6/1	14.58		7.31	12.36	
5/31	13.23		8.1	12.16	
			8.2	13.52	
			8.4	11.32	

2023

Container # 3 Log

Date	Tons	Pressure		Comments	
1/3	11.95	1800			
1/6	10.63				
1/10	12.38				
1/17	11.32				
1/20	10.70				
1/25	10.63				
1/31	13.71				
2/2	9.11				
2/6	10.26				
2/9	11.75				
2/15	12.7				
2/20	11.69				
2/22	11.85				
2/28	11.49				
3/7	12.21				
3/10	11.94				
3/14	12.46				
3/20	13.84				
3/24	11.12				
3/27	9/47				40 yard
3/31	9.51				40 yard
4/4	9.76				
4/10	12.65		6/16	13.16	
4/13	12.64		6/12	10.93	
4/24	10.41		6/23	10.80	
5/1	12.37		6/20	14.81	
5/3	11.50		6/26	13.74	
5/8	12.38		6/30	12.57	
5/11	12.28		7/3	12.09	
5/15	12.05		7/7	14.91	
5/16	12.63		7.10	11.73	
6/2	9.67		7.14	13.48	
5/31	14.32		8.1	14.07	
6/9	10.57		8.4	11.89	
6/6	12.44				

2023

## Container # 4 Log

[illegible]



2023

## Cardboard

[illegible]



# *Bookkeepers Report*



## *Owls Head South Thomaston Thomaston Solid Waste Corporation*

23 August 2023

**7/29/23** – Made transfer of \$500.00 from the Hazardous Waste fund to the Operating fund to cover the Visa purchase of the printed handouts.

- Made transfer of \$165,000.00 from the Contingency Fund to the Capital Improvement Fund to cover the remaining contract balance.

- Received a refund check from ecomaine in the amount of \$35.10 from recycling.

- Reimbursed Ron Porter for Waldoboro disposal fees check #2153 in the amount of \$822.90 as can was down at the facility.

**8/12/23** – Received dividend check from Maine Municipal Association for 2022 Property Pool and Worker's Comp insurances.

***\*\* Just a reminder, the transfer from the Contingency fund to the Capital Improvement Fund made in the amount of \$165,000.00 was for the remainder of the renovation contract with Blane Casey Construction. This amount did not include any other company or work involved with the renovation (ie. Atlantic Recycle Company, Ferraiolo Construction etc.)***

### *Current account balances as of today:*

Operating Fund –	\$ 63,282.60
Capital Improvement Fund –	\$ 151,629.91
Contingency Fund –	\$ 46,610.37
Hazardous Waste Fund -	\$ 5,994.34
Commercial Loan-	(\$ 362,258.28)

Respectfully submitted,

Heather-Rae Steeves  
Bookkeeper



## MAINE MUNICIPAL ASSOCIATION

### *Risk Management Services*

60 Community Drive  
P.O. Box 9109  
Augusta, Maine 04332-9109

### *Telephone No.*

(207) 626-5583  
(800) 590-5583 Maine Only  
Fax No. (207) 626-0513

**DATE:** August 1, 2023

**TO:** Members of the Workers Compensation Fund and the Property & Casualty Pool

**FROM:** Michelle Pelletier, CPCU, AU  
Director, Risk Management Services

**RE:** Dividend Payments

We are pleased to announce that the Board of Trustees of the **MMA Workers Compensation Fund** voted at its May 17, 2023, meeting to allow a total dividend of no more than \$725,000 to the members of the Fund who meet the established criteria. Continuing members whose 2022 contributions are greater than \$25,000 annually, whose 2022 loss ratio is less than 40% and whose three-year loss ratio is less than 75% will receive a 3.61% dividend. Continuing members whose 2022 contributions are less than \$25,000 annually and whose loss ratio is less than 50% for the three years ending December 31, 2022, will also receive a 3.61% dividend. All losses are valued as of June 30, 2023.

The Board of Directors of the **MMA Property & Casualty Pool** voted at its May 17, 2023, meeting to allow a dividend of no more than \$600,000 to current members of the Pool who meet the established criteria. To earn a dividend, a member must have a loss ratio of 50% or less for the qualifying year of July 1, 2021, to July 1, 2022, calculated and valued as of June 30, 2023. Continuing members whose participation began on July 1, 2017, or prior will earn a 5.09% dividend and members who joined after July 2, 2017, will receive a 4.09% dividend.

Cost savings are realized in providing services to members who participate in both the Property & Casualty Pool and the Workers Compensation Fund. In recognition of the savings, both boards voted to add 1% to the dividends for each program for members who qualify and earn a dividend. If you are among the members who participate in both the Workers Compensation Fund and the Property & Casualty Pool, and you earned a dividend for either or both programs, an additional 1% has been included in the calculation.

Your entity has played a big part in making the Workers Compensation Fund and the Property & Casualty Pool successful programs through good risk management and sound loss prevention. Each of the respective boards are pleased with the results of these programs and thanks you for your support and continued participation.

We encourage you to use the enclosed press release to announce the results of your successful risk management activities and good loss experience to your community. If you have any questions about the dividend or any of the Risk Management Services programs, please call me at 1-800-590-5583.



**PRESS RELEASE**  
**For Immediate Release**

Municipal officials are pleased to announce that Owls Head, South Thomaston & Thomaston Solid Waste has received a \$625 dividend check from the Maine Municipal Association because of its good performance and loss prevention programs.

The Maine Municipal Association offers three self-funded pools for municipal and quasi-public entities in Maine: The Workers Compensation Fund formed in 1978, the Property & Casualty Pool formed in 1987 and the Unemployment Compensation Fund formed in 1978.

The programs are overseen by governing boards of elected and appointed municipal officials. At its May meeting, the board approved another dividend distribution. Actual allocation and eligibility are based on the individual member's own loss experience. Michelle Pelletier, Director of Risk Management Services for MMA, said more than 82% of program participants received a dividend this year for their good risk management practices and favorable loss experience.

This year the Workers Compensation Fund has distributed almost **\$725,000** in dividends to participants and the Property and Casualty Pool has paid dividends of nearly **\$600,000**, for total payments of just over \$1.3 million returned directly to MMA members.

Maine Municipal Association has been paying dividends since 1997, the two programs have returned over **\$27 million** to participating members. For more information about any of the MMA Risk Management Services programs, including online training programs and other services, check the offerings on their website at [www.memun.org](http://www.memun.org) and click on the Risk Management Services link, or call 1-800-590-5583.



# Owls Head, South Thomaston, and Thomaston



## Solid Waste Corporation

### OHSTT Solid Waste Board of Directors

#### Approved 3 Minutes

Thursday, August 23, 2023

**Present:** Bruce Colson (OH), Gordon Connell (ST), Ronnie Porter (T), Zel Bowman-Laberge (T), Jeff Northgraves (ST), Jeff Smith (OH)

**Guests:** Diane Giese (T)

7:00 PM Meeting called to order.

Bruce Colson reviewed the new procedure on how the meetings will be conducted.

*These changes are as follows:*

- 1. Guest will wait to be recognized by the Chair who ever he or she maybe before speaking. Any comments or remarks shouted out off the floor will no longer be tolerated.**
  - 2. once an individual has been recognized by the chair, That person will come forward to the podium and give their name and legal residents before addressing the board..**
  - 3. Once the Chair feels it is time to move on, all discussion will cease, and the board will move on to other business.**
  - 4. Failure to adhere to the rules could result in removal from the meeting.**
- The Chair of the meeting (he or she) has the final decision.**

Ron Porter resigned from the OHSTT Solid Waste Board effective immediately. Ron Porter exited the meeting.

***Gordon Connell motioned to accept the minutes from August 23, 2023 as written. Zel Bowman-Laberge seconded. Gordon Connell, Zel Bowman-Laberge and Jeff Smith voted in favor. Jeff Northgraves and Bruce Colson abstained. Motion carries.***

The Board discussed whether to place the metal can out to bid.

***Jeff Northgraves motioned to leave the metal hauler as is. Gordon Connell seconded. All in favor.***

The Board discussed the proposed ecomaine recycling agreement as the current agreement has ended. Gordon Connell read the terms from the current agreement as the agreement will automatically renew after the term of the agreement which was March of 2023.

***Zel Bowman-Laberge motioned that Jeff Northgraves draft a letter to ecomaine regarding the contract. Gordon Connell seconded. All in favor.***

Jeff Northgraves will draft a letter to ecomaine.

## Owls Head, South Thomaston, and Thomaston



### Solid Waste Corporation

Zel Bowman-Laberge reported the renovations are mostly complete.

The Board discussed issues with the scale and can #1 and #2.

***Jeff Northgraves motioned to approve change order PCO #21: Revised Pavement & Grading in the amount of \$6,031.25. Zel Bowman-Laberge seconded. All in favor.***

The Board discussed cameras for the scale and over the hoppers, damaged door in new building and the scale end walls needing to be cut down.

***Jeff Northgraves motioned to authorize Northeast Scale to go ahead with the scale installation and approve the additional costs. Jeff Smith seconded. All in favor.***

Bruce Colson informed the Board that the Thomaston Fire Department want a knocks box at the facility and the gates numbered.

Diane Giese suggested a defibrillator machine at the facility. Gordon Connell will look into this.

The Facility Manager's Report was reviewed and discussed.

The Bookkeeper's Report was reviewed and discussed.

The warrants were reviewed and signed.

***Gordon Connell motioned to accept the signed warrants. Zel Bowman-Laberge seconded. All in favor.***

Jeff Smith informed the Board that a resident wrote a letter to the Courier thanking the OHSTT Solid Waste for scheduling the 1<sup>st</sup> Annual Hazardous Waste Event. Jeff Smith read the letter to the Board.

***Gordon Connell motioned to adjourn. Zel Bowman-Laberge seconded. All in favor.***

**8:04 PM** Meeting adjourned.

**Next meeting: September 28, 2023**

Respectfully submitted,

Heather-Rae Steeves  
Recording Secretary