

OHSTT SOLID WASTE Board MEETING

Date: November 21, 2024 Time: 7:00 PM...Place: Thomaston Town Office
(Selectman's room)

1. Call To Order
2. Recognize Guest.
3. Public Comments,

OLD BUSINESS

- 4 Vote on last meetings minutes
5. Update on the swap and shop building
- 6.. Update on the Cushing proposal.

NEW BUSINESS

7. Report from personnel committee.
8. Facility manager's report.
9. Bookkeepers report
10. Update on scheduled Maintenance to the scale.
11. Sign the warrant
13. Vote on the signed warrant
14. Correspondence.
15. Any and all business to come before the board.
- 16.

. Set date for next meetings December 19, 2024 and January 23, 2025

ADJOURNMENT

Happy Thanksgiving

Meetings may be viewed live @
[TownHallstreams.com/towns/Thomaston me](https://TownHallstreams.com/towns/Thomaston)

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

OHSTT Solid Waste Board of Directors

Draft Minutes

Thursday, October 24, 2024

Present: Bruce Colson (OH), Gordon Connell (ST), Zel Bowman-Laberge (T), Jeff Smith (OH),
John Young (T), Dave MacNiell (Facility Manager) **Absent:** Jeff Northgraves (ST)
Guests: William Eustis

7:00 PM Meeting called to order.

Jeff Smith motioned to accept the Annual Meeting minutes from September 26, 2024 as written. John Young seconded. Jeff Smith, John Young and Gordon Connell in favor. BruceColson and Zel Bowman-Laberge abstained. Motion carries.

Jeff Smith motioned to accept the Regular Meeting minutes from September 26, 2024 as written. John Young seconded. Jeff Smith, John Young and Gordon Connell in favor. BruceColson and Zel Bowman-Laberge abstained. Motion carries.

The Board discussed a letter for the Town of Cushing regarding the use of the facility.

Items discussed:

- Better price
- Looking for guaranteed price
- Use of a stump dump
- If they want to become a member

Bruce Colson will set up a meeting with the Town of Cushing.

Bruce Colson informed the Board that he was still working on finding someone for the relocation of the building for the Swap Shop.

Gordon Connell reported that the Personnel Committee will be meeting to review an evaluation completed by Dave MacNeill for Deb Jacques.

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

Facility Manager's Report reviewed.

Items discussed:

- New sticker sales
- Can weights
- Additional staff Operator for sticker sales

Zel Bowman-Laberge motioned to have an additional Operator on Tuesdays and Saturdays for stickers sales. Jeff Smith seconded. All in favor.

Bookkeeper's Report reviewed.

Zel Bowman-Laberge informed the Board of a Thomaston business contacting her regarding a sticker. The business reported that they have two employees who bring trash to the facility with their personal vehicles but may also use a rental truck.

The Board agreed that the business should use a trash removal company to haul their trash.

Warrants were reviewed and signed.

Gordon Connell motioned to accept the signed warrants. Zel Bowman-Laberge seconded. All in favor.

Gordon Connell motioned to adjourn. Zel Bowman-Laberge seconded. All in favor.

7:40 PM Meeting adjourned.

Respectfully submitted,

Heather-Rae Steeves
Recording Secretary

Facility Manager's Report



OHSTT Solid Waste Corporation

November 21, 2024

10/26/24 - Heather helped redesign the Facility Manager's Report.

11/12/24 - Firesafe Equipment Inspected our Extinguishers

11/04/24 - Ferraiolo delivered 19 yards fill

11/08/24 - Swap Shop Shed delivered.

11/18/24 Northeast Scale Inspection (no errors)

11/19/24 North Coast (pick up) Tv's

Updates

- **Monday Commercial Haulers**
 - **Jed Patten - 4 weeks**
-

Submitted by,

Dave MacNeill

Facility Manager

Revenue & Expenditure Report

Revenue

TV"s	21	\$285.00
Dishwashers	2	\$20.00
Freon items	10	\$150.00
Cleanouts		
Microwaves	7	\$35.00
Stickers	146	\$7,300.00
Tires	11	\$55.00
Monitors	4	\$40.00

Total **\$7,885.00**

Expenditures

Staples	Timecards	\$23.20
Wal-mart	misc	\$66.33
Fabian	Diesel	\$24.87
Wal-mart	Plunger	\$16.44

Total **\$130.84**

Container #1

January		February		March		April		May		June	
1/2/24	13.6	2/2/24	12.7	3/7/24	11.29	4/3/24	13.33	5/3/24	11.65	6/3/24	13.21
1/9/24	11.24	2/7/24	12.39	3/2/24	14.22	4/11/24	15.63	5/8/24	15.41	6/6/24	13.41
1/12/24	11.43	2/14/24	14.04	3/15/24	15.13	4/16/24	11.63	5/16/24	13.48	6/10/24	15.85
1/17/24	12.49	2/15/24	12.09	3/20/24	15.4	4/23/24	16.14	5/22/24	13.7	6/14/24	15.52
1/26/24	13.45	2/23/24	12.31	3/26/24	14.3	4/29/24	16.17	5/28/24	13.88	6/21/24	12.44
		2/28/24	13.75								
62.21		77.28		70.34		72.9		68.12		70.43	
July		August		September		October		November		December	
7/1/24	15.34	8/8/24	13.38	9/5/24	14.34	10/2/24	14.29	11/01/24	13.71		
7/5/24	15.23	8/5/24	14.52	9/3/24	13.5	10/4/24	14.9	11/11/24	12.1		
7/10/24	12.71	8/14/24	12.42	9/11/24	15.04	10/10/24	12.81	11/14/24	13.86		
7/19/24	14.04	8/23/24	13.06	9/17/24	14.5	10/16/24	14.69	11/15/24	9.39		
7/15/24	14.09	8/21/24	16.35	9/21/24	12.32	10/22/24	14.74				
7/25/24	14.89	8/27/24	15.71	9/25/24	14.04	10/24/24	13.22				
7/31/24	13.12										
99.42		85.44		83.74		84.65		49.06		0	

Container #2

January		February		March		April		May		June	
1/3/24	11.21	2/5/24	12.23	3/5/24	16.02	4/1/24	13.75	5/1/24	14.67	6/4/24	14.2
1/10/24	11.73	2/12/24	13.75	3/11/24	16.12	4/6/24	12.51	5/7/24	14.86	6/12/24	15.23
1/15/24	15.41	2/16/24	13.38	3/19/24	14.85	4/9/24	15.53	5/10/24	15.54	6/17/24	16.46
1/22/24	9.79	2/27/24	13.23	3/22/24	13.85	4/15/24	15.33	5/14/24	15.34		
1/25/24	12.06			3/26/24	13.43	4/19/24	14.83	5/20/24	15.76		
1/31/24	16.53					4/24/24	14.07	5/30/24	14.39		
	76.73		52.59		74.27		86.02		105.86		45.89
July		August		September		October		November		December	
7/3/24	16.41	8/2/24	13.77	9/5/24	13.22	10/3/24	12.39	11/15/24	14.08		
7/12/24	15.4	8/8/24	14.42	9/13/24	15.47	10/9/24	14.71				
7/9/24	11.72	8/16/24	14.4	9/9/24	13.95	10/14/24	14.96				
7/17/24	14.42	8/12/24	16.04	9/20/24	14.62	10/23/24	13.55				
7/26/24	16.9	8/22/24	12.51	9/26/24	14.41	10/29/24	13.48				
7/23/24	14.55	8/28/24	12.46	9/30/24	13.89						
	89.4		83.6		85.56		69.09		14.08		0

Container #3

January		February		March		April		May		June	
1/2/24	13.6	2/2/24	10.2	3/4/24	10.47	4/1/24	12.44	5/1/24	12.65	6/1/24	10.52
1/4/24	9.7	2/6/24	9.95	3/8/24	15.67	4/5/24	10	5/6/24	11.29	6/4/24	10.27
1/8/24	11	2/12/24	13.51	3/14/24	11.39	4/10/24	12.1	5/9/24	11.51	6/7/24	11.91
1/12/24	11.43	2/16/24	11.65	3/20/24	11.48	4/15/24	11.8	5/13/24	12.1	6/11/24	11.65
1/17/24	10.74	2/20/24	11.66	3/22/24	10.54	4/18/24	11.63	5/17/24	11.83	6/17/24	12.04
1/22/24	9.79	2/26/24	11.39	3/28/24	14.3	4/23/24	12.8	5/20/24	10.12	6/20/24	13.53
1/25/24	12.14	2/28/24	9.79			4/26/24	9.31	5/24/24	11.89		
1/29/24	12.63							5/28/24	12.09		
91.03		78.15		73.85		80.08		93.48		69.92	
July		August		September		October		November		December	
7/1/24	14.97	8/1/24	12.85	9/6/24	13.67	10/1/24	11.11	11/12/24	11.43		
7/5/24	11.34	8/9/24	14.89	9/3/24	13.5	10/3/24	12.73				
7/12/24	17.18	8/5/24	13.22	9/10/24	11.9	10/7/24	13.17				
7/8/24	13.4	8/16/24	11.48	9/16/24	13.25	10/11/24	13.44				
7/16/24	13.48	8/13/24	16.04	9/19/24	13.35	10/16/24	12.42				
7/25/24	13.73	8/21/24	14.61	9/24/24	13.75	10/18/24	16.56				
7/22/24	13.93	8/26/24	13.57			10/31/24	11.46				
7/29/24	11.95	8/29/24	14.6			10/21/24	13.08				
						10/25/24	13.38				
						10/28/24	12.24				
109.98		111.26		79.42		129.59		11.43		0	

[illegible]

Card Board

January		February		March		April		May		June	
1/2/24	0.82	2/8/24	1.1	3/5/24	1.25	4/2/24	1.27	5/2/24	1.13	6/7/24	1.3
1/5/24	0.88	2/13/24	0.88	3/15/24	1.54	4/8/24	1.32	5/7/24	1	6/5/24	1.73
1/10/24	0.85	2/21/24	1.37	3/13/24	1.17	4/12/24	1.12	5/14/24	1.01	6/12/24	1.28
1/12/24	0.8	2/26/24	1.07	3/20/24	1.07	4/18/24	1.35	5/16/24	0.93	6/20/24	1.13
1/16/24	0.58			3/27/24	1.03	4/24/24	1.29	5/23/24	1.1		
1/24/24	0.77							5/22/24	1.06		
1/29/24	0.82							5/31/24	1.26		
1/29/24	1.12							5/28/24	1.13		
6.64		4.42		6.06		6.35		9.45		5.44	
July		August		September		October		November		December	
7/2/24	1.47	8/2/24	1.12	9/4/24	1.17	10/11/24	1.48	11/15/24	0.76		
7/9/24	1.12	8/7/24	1.36	9/11/24	1.36	10/7/24	1.11	11/12/24	1.06		
7/10/24	1.45	8/12/24	1.04	9/16/24	1.12	10/17/24	1.55				
7/15/24	1.23	8/16/24	1.39	9/19/24	1.59	10/23/24	1.08				
7/18/24	1.36	8/23/24	1.46	9/23/24	1.43	10/30/24	1.65				
7/22/24	1.24	8/20/24	1.18	9/30/24	1.62						
7/26/24	1.21	8/28/24	1.14								
7/31/24	1.22	8/30/24	1.03								
10.3		9.72		8.29		6.87		1.82		0	

.Bookkeepers Report



Owls Head South Thomaston Thomaston Solid Waste Corporation

21 November 2024

10/26/24

- Redesigned Facility Manager's Report

11/9/24

- Received two checks from Gordon Libby in the amounts of \$91.80 and \$61.20 for metal.

11/21/24

- Received check from Gordon Libby in the amount of \$158.40 for metal.

Reminders:

- Dave MacNeill's evaluation was due on November 6, 2024.

Updates:



.Bookkeepers Report



Owls Head South Thomaston Thomaston Solid Waste Corporation

Current account balances as of today:

Operating Fund –	\$ 32,111.67
Capital Improvement Fund –	\$ 13,620.07
Contingency Fund –	\$ 7,340.80
Hazardous Waste Fund -	\$ 637.30
Commercial Loan-	(\$ 342,357.26)
New Loan-	(\$ 49,000.00)

Respectfully submitted,

*Heather-Rae Steeves
Bookkeeper*



COMPANY, INC.

40 Londonderry Turnpike 2-E
Hooksett, NH 03106
(603) 622-0080

Work Order

153633
4154

Bill To

Bruce Colson
OHSTT Solid Waste Cooperative
Buttermilk Drive
Thomaston, ME 04861

Job Location

Bruce Colson
OHSTT Solid Waste Cooperative
Buttermilk Drive
Thomaston, ME 04861

(207)975-1850

(207)975-1850

Date	W&M Acct #	Your Order No.	Next Inspection Due	
11/1/24			Nov.	Matt

Description

Annual inspection and calibration of (1) Cardinal Digital truck scale.

Customer responsible to notify Weights & Measures: YES ☒ NO ☐

COMMENTS: Scale is in good working order and is weighing correctly at this time

TEST TRUCK ☒
SERVICE TRUCK ☐

PLACED IN SERVICE ☐ YES ☐ NO

PARTS INSTALLED ☒ YES ☐ NO

TECH: Paul
ON JOB LABOR: _____ HRS.
TRAVEL LABOR: _____ HRS.
SHOP LABOR: _____ HRS.

TECH: Tom
ON JOB LABOR: _____ HRS.
TRAVEL LABOR: _____ HRS.
SHOP LABOR: _____ HRS.

PARTS: _____

DATE: 11/18/24

CUSTOMER SIGNATURE: Paul M. Kent

Thank You!



Customer OHSTT Solid Waste Co-op
Address 34 Butter Milk Drive
City Thomaston State ME Zip 04861
Scale Mfg. Cardinal
Capacity 120k Platform size

MECHANICAL SCALE		Pit	<input type="checkbox"/>	Portable	<input type="checkbox"/>
Pit Condition					
Steel					
Drain Clean		Sump Pump			
Pivots & Bearings					
Platform Condition					
Connections Plumb					
Levers Level					
Proper Clearance					
Deck Clearance					
Approach Level					
Work Parts cleaned & greased					
Scale Properly Grounded					

ELECTRONIC SCALE		Pit	<input type="checkbox"/>	Portable	<input checked="" type="checkbox"/>
Clean Ends	Yes				
Check Belting	NA				
Check Rods	NA				
Bumper Bolts	Good				
Check Decks	Good				
Check Bolts	Good				
Check J-Box	Good				
Change Dri-Pax	on				
No. of Loadcells	6				
Scale Properly Grounded	Yes				

HYDRAULIC SCALE		Pit <input type="checkbox"/>	Portable <input type="checkbox"/>
Mfg.			
Model			
Serial			
Gauging			

ELECTRONIC INDICATOR

Model No. 225D S/N E08121-0032

Mfg. Corbion Properly Grounded _____

Comp. System Yes/☒ No Connec. Type _____ Make/Model _____

Remote Display Yes/☒ No Make/Model _____

LOADCELL	
Capacity _____	
Mfg. _____	MV/V _____
Model No. _____	
S-type <input type="checkbox"/>	Thread Size _____

[illegible]

TEST WEIGHTS APPLIED			
Weights	Reading	Error	Adjustment
			15100
Build-up			28120
		Total =	43220
		Error=	0

Work Order # 153633 Date: 11/18/24 Techs: Paul / Tom

REMARKS: _____

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

OHSTT Solid Waste Board of Directors

Approved Minutes

Thursday, November 21, 2024

Present: Bruce Colson (OH), Gordon Connell (ST), Zel Bowman-Laberge (T), Jeff Smith (OH),
John Young (T), Dave MacNiell (Facility Manager) **Absent:** Jeff Northgraves (ST)

Guests:

7:00 PM Meeting called to order.

Gordon Connell motioned to accept the minutes from October 25, 2024 as written. Jeff Smith seconded. All in favor.

Bruce Colson informed the Board that the building for the swap shop has been moved and set up at the facility.

Items discussed:

- Rockport Steel lifted the building.
- Moved by JBI.
- Minimal repairs to the building are needed.
- Possibility of opening in the Spring of 2025.
- Having electrician run lines to building.
- Bruce Colson expressed to the Board that he would like to honor Kevin Waters who built the building and ran his business, Penobscot Island Air, out of the building.

Bruce Colson motioned to name the Swap Shop "The Kevin Waters Swap Shop". Zel Bowman-Laberge seconded. All in favor.

Bruce Colson informed the Board that he has not heard back from the Town of Cushing regarding a meeting with the Board.

Gordon Connell reported that the Personnel Committee have not met regarding evaluations.

Facility Manager's Report reviewed.

Items discussed:

- New layout of the Facility Manager's Report

Owls Head, South Thomaston, and Thomaston



Solid Waste Corporation

- Can weights
- Sticker cost
- Online training

Bookkeeper's Report reviewed.

Items discussed:

- Hazardous Waste Event for 2025
- Possibility of holding annual E-waste event

Heather-Rae Steeves will look into E-waste event.

The Board discussed the annual maintenance for the scale.

Warrants were reviewed and signed.

Gordon Connell motioned to accept the signed warrants. John Young seconded. All in favor.

Correspondence:

- Letter from ecomaine regarding our Representative leaving and a reminder that the contract renewal is due.
- Zel Bowman-Laberge informed the Board that the Knox Wool Co. informed her that they do not fill a small dumpster. The Board agreed that stickers must be on the vehicle and stays on vehicle.

Bruce Colson motioned to table discussion regarding stickers for the Knox Wool Co. Jeff Smith seconded. All in favor.

Gordon Connell motioned to adjourn. Zel Bowman-Laberge seconded. All in favor.

7:57 PM Meeting adjourned.

Respectfully submitted,

Heather-Rae Steeves
Recording Secretary