

## **OHSTT SOLID WASTE Board MEETING**

Date:01/23/2025 PM Time: 7:00 pm PM...Place: Thomaston Town Office (Selectman's room )

1. Call To Order
2. Recognize Guest.
3. Public Comments,
- OLD BUSINESS**
- 4 Vote on last meetings minutes

### **NEW BUSINESS**

5. Report from personnel committee.
6. Discuss Items that are being turned away by Thomaston solid waste facility
7. Discuss a citizen's request for a lower price on second sticker fee
8. Facility manager's report.
9. Bookkeepers report
10. Sign the warrant
11. Vote on the signed warrant
12. Correspondence.
13. Any and all business to come before the board.
- 14.

. Set date for next meetings February 28, 2025 and March 27, 2025

### **ADJOURNMENT**

Meetings may be viewed live @  
[TownHallstreams.com/towns/Thomaston](https://TownHallstreams.com/towns/Thomaston) me

# ***Facility Manager's Report***



## ***OHSTT Solid Waste Corporation***

**January 2025**

**1/8/25 Snowstorm Plowed ( 1 ) Sanded ( 2 )**

**Insulation in ceiling ripped apart again.**

**Need to replace flag.replaced.**

**Solid yellow light on 2 ( service ) called Todd**

**Thomaston stump dump sending porcelain back  
To transfer station.**

**Dave Eatons dog kennels sending pickup truck**

**Loaded with dog crap every week.**

**➤ Monday Commercial Haulers**

**○ Jed Patten - 4 weeks**

**○ John Young 1 week**

**➤**

Submitted by,

**Dave MacNeill**

**Facility Manager**

# Revenue & Expenditure Report

## Revenue

TV's	13	\$165.00
Dishwashers	6	\$60.00
Freon items	6	\$90.00
Stoves	4	\$40.00
Cleanouts		
Microwaves	4	\$20.00
Stickers	700	\$35,000.00
Tires		
Monitors	2	\$20.00

1175 total

**Total**      **\$35,395.00**

## Expenditures

RFS	towels	\$52.74
Wal-mart	ink water	\$77.65
Wal-mart	bones water	\$45.65

**Total**      **\$176.04**

# Container #1

2025

January

1/2/25 11.92  
1/8/25 12.8

February

March

April

May

June

24.72

0

0

0

0

0

December

0

0

0

0

0

0

# Container #2

2025

January

1/2/25 15.46  
1/6/25 13.2  
1/10/25 12.77

February

March

April

May

June

41.43

0

0

0

0

0

July

August

September

October

November

December

0

0

0

0

0

0

# Container #3

2025

January

1/3/25 12.07  
1/8/25 11.9

February

March

April

May

June

July

23.97

August

0

September

0

October

0

November

0

December

0

0

0

0

0

0

0

# Container #4 - Single Stream

2025

January

February

March

April

May

June

1/9/25

5.04

5.04

July

0

August

0

September

0

October

0

November

0

December

0

0

0

0

0

0

# Card Board

2025

January

1/3/25 1.18  
1/3/25 1.32  
1/6/25 1.28  
1/9/25 0.79  
1/10/25 0.67

February

March

April

May

5/2/24

1.13

June

5.24

0

0

0

1.13

0

July

August

September

October

November

December

0

0

0

0

0

0



# Container #1

2024

January		February		March		April		May		June	
1/2/24	13.6	2/2/24	12.7	3/7/24	11.29	4/3/24	13.33	5/3/24	11.65	6/3/24	13.21
1/9/24	11.24	2/7/24	12.39	3/2/24	14.22	4/11/24	15.63	5/8/24	15.41	6/6/24	13.41
1/12/24	11.43	2/14/24	14.04	3/15/24	15.13	4/16/24	11.63	5/16/24	13.48	6/10/24	15.85
1/17/24	12.49	2/15/24	12.09	3/20/24	15.4	4/23/24	16.14	5/22/24	13.7	6/14/24	15.52
1/26/24	13.45	2/23/24	12.31	3/26/24	14.3	4/29/24	16.17	5/28/24	13.88	6/21/24	12.44
2/28/24	13.75										
62.21		77.28		70.34		72.9		68.12		70.43	
July		August		September		October		November		December	
7/1/24	15.34	8/8/24	13.38	9/5/24	14.34	10/2/24	14.29	11/01/24	13.71	12/3/24	16.82
7/5/24	15.23	8/5/24	14.52	9/3/24	13.5	10/4/24	14.9	11/11/24	12.1	12/13/24	12.47
7/10/24	12.71	8/14/24	12.42	9/11/24	15.04	10/10/24	12.81	11/14/24	13.86	12/17/24	14.39
7/19/24	14.04	8/23/24	13.06	9/17/24	14.5	10/16/24	14.69	11/15/24	9.39	12/27/24	12.89
7/15/24	14.09	8/21/24	16.35	9/21/24	12.32	10/22/24	14.74	11/20/24	13.61		
7/25/24	14.89	8/27/24	15.71	9/25/24	14.04	10/24/24	13.22	11/25/24	15.78		
7/31/24	13.12							11/29/24	14.9		
99.42		85.44		83.74		84.65		93.35		56.57	

# Container #2

2024

## January

1/3/24 11.21  
1/10/24 11.73  
1/15/24 15.41  
1/22/24 9.79  
1/25/24 12.06  
1/31/24 16.53

## February

2/5/24 12.23  
2/12/24 13.75  
2/16/24 13.38  
2/27/24 13.23

## March

3/5/24 16.02  
3/11/24 16.12  
3/19/24 14.85  
3/22/24 13.85  
3/26/24 13.43

## April

4/1/24 13.75  
4/6/24 12.51  
4/9/24 15.53  
4/15/24 15.33  
4/19/24 14.83  
4/24/24 14.07

## May

5/1/24 14.67  
5/7/24 14.86  
5/10/24 15.54  
5/14/24 15.34  
5/20/24 15.76  
5/23/24 15.3  
5/30/24 14.39

## June

6/4/24 14.2  
6/12/24 15.23  
6/17/24 16.46

76.73

52.59

74.27

86.02

105.86

45.89

## July

7/3/24 16.41  
7/12/24 15.4  
7/19/24 11.72  
7/17/24 14.42  
7/26/24 16.9  
7/23/24 14.55

## August

8/2/24 13.77  
8/8/24 14.42  
8/16/24 14.4  
8/12/24 16.04  
8/22/24 12.51  
8/28/24 12.46

## September

9/5/24 13.22  
9/13/24 15.47  
9/19/24 13.95  
9/20/24 14.62  
9/26/24 14.41  
9/30/24 13.89

## October

10/3/24 12.39  
10/9/24 14.71  
10/14/24 14.96  
10/23/24 13.55  
10/29/24 13.48

## November

11/15/24 14.08  
11/21/24 12.44  
11/29/24 13.84

## December

12/5/24 14.05  
12/11/24 12.23  
12/18/24 13.79  
12/20/24 15.66  
12/24/24 11.98

89.4

83.6

85.56

69.09

40.36

67.71

# Container #3

2024

January		February		March		April		May		June	
1/2/24	13.6	2/2/24	10.2	3/4/24	10.47	4/1/24	12.44	5/1/24	12.65	6/1/24	10.52
1/4/24	9.7	2/6/24	9.95	3/8/24	15.67	4/5/24	10	5/6/24	11.29	6/4/24	10.27
1/8/24	11	2/12/24	13.51	3/14/24	11.39	4/10/24	12.1	5/9/24	11.51	6/7/24	11.91
1/12/24	11.43	2/16/24	11.65	3/20/24	11.48	4/15/24	11.8	5/13/24	12.1	6/11/24	11.65
1/17/24	10.74	2/20/24	11.66	3/22/24	10.54	4/18/24	11.63	5/17/24	11.83	6/17/24	12.04
1/22/24	9.79	2/26/24	11.39	3/28/24	14.3	4/23/24	12.8	5/20/24	10.12	6/20/24	13.53
1/25/24	12.14	2/28/24	9.79			4/26/24	9.31	5/24/24	11.89		
1/29/24	12.63							5/28/24	12.09		

91.03	78.15	73.85	80.08	93.48	69.92
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July		August		September		October		November		December	
7/1/24	14.97	8/1/24	12.85	9/6/24	13.67	10/1/24	11.11	11/1/24	11.43	12/3/24	13.29
7/5/24	11.34	8/9/24	14.89	9/3/24	13.5	10/3/24	12.73	11/20/24	13.02	12/6/24	12.13
7/12/24	17.18	8/5/24	13.22	9/10/24	11.9	10/7/24	13.17	11/25/24	11.18	12/9/24	13.26
7/8/24	13.4	8/16/24	11.48	9/16/24	13.25	10/11/24	13.44	11/27/24	10.36	12/11/24	11.25
7/16/24	13.48	8/13/24	16.04	9/19/24	13.35	10/16/24	12.42			12/16/24	11.27
7/25/24	13.73	8/21/24	14.61	9/24/24	13.75	10/18/24	16.56			12/19/24	13.79
7/22/24	13.93	8/26/24	13.57			10/31/24	11.46			12/26/24	10.87
7/29/24	11.95	8/29/24	14.6			10/21/24	13.08			12/27/24	9.67
						10/25/24	13.38			12/30/24	11.49
						10/28/24	12.24				

109.98	111.26	79.42	129.59	45.99	107.02
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2024

[illegible]

# Card Board

2024

## January

1/2/24 0.82  
1/5/24 0.88  
1/10/24 0.85  
1/12/24 0.8  
1/16/24 0.58  
1/24/24 0.77  
1/29/24 0.82  
1/29/24 1.12

## February

2/8/24 1.1  
2/13/24 0.88  
2/21/24 1.37  
2/26/24 1.07

## March

3/5/24 1.25  
3/15/24 1.54  
3/13/24 1.17  
3/20/24 1.07  
3/27/24 1.03

## April

4/2/24 1.27  
4/8/24 1.32  
4/12/24 1.12  
4/18/24 1.35  
4/24/24 1.29

## May

5/2/24 1.13  
5/7/24 1  
5/8/24 0.83  
5/14/24 1.01  
5/16/24 0.93  
5/23/24 1.1  
5/22/24 1.06  
5/31/24 1.26  
5/28/24 1.13

## June

6/7/24 1.3  
6/5/24 1.73  
6/12/24 1.28  
6/20/24 1.13

6.64

4.42

6.06

6.35

9.45

5.44

## July

7/2/24 1.47  
7/9/24 1.12  
7/10/24 1.45  
7/15/24 1.23  
7/18/24 1.36  
7/22/24 1.24  
7/26/24 1.21  
7/31/24 1.22

## August

8/2/24 1.12  
8/7/24 1.36  
8/12/24 1.04  
8/16/24 1.39  
8/23/24 1.46  
8/20/24 1.18  
8/28/24 1.14  
8/30/24 1.03

## September

9/4/24 1.17  
9/11/24 1.36  
9/16/24 1.12  
9/19/24 1.59  
9/23/24 1.43  
9/30/24 1.62

## October

10/11/24 1.48  
10/7/24 1.11  
10/17/24 1.55  
10/23/24 1.08  
10/30/24 1.65

## November

11/15/24 0.76  
11/12/24 1.06  
11/21/24 1.1  
11/26/24 0.83  
11/29/24 1.28

## December

12/4/24 0.93  
12/10/24 1.21  
12/16/24 1.62  
12/19/24 0.99  
2/26/24 0.95  
12/30/24 0.97

10.3

9.72

8.29

6.87

5.03

6.67

# *.Bookkeepers Report*



## *Owls Head South Thomaston Thomaston Solid Waste Corporation*

**23 January 2025**

**12/27/24**

- ➔ Received email from Brett Rogers (Environmental Projects) regarding merging with EnviroServe. (See letter attached.)

**1/22/25**

- ➔ Received update from Brett (EnviroServe) regarding cost of the 2025 Hazardous Waste Event, which are as follows:
  - ➔ *\$2,100.00 set up fee, \$34.00 per unit of waste (a unit = 5 gallons or 20 pounds) and a 5% E, I+C Charge on the entire invoice.*
- ➔ Emailed Jake regarding the new loan and cost of pay off by January 31, 2025. (See attached email)

### *Updates:*

- No updates at this time

### *Reminders:*

- No reminders at this time

### *Requests:*

- *Request authorization to transfer \$10,000.00 from the Operating Fund to the Hazardous Waste Fund. (\$5,000.00 from the 23/24 Budget and \$5,000.00 from the 24/25 Budget)*
- New loan in the amount of \$49,000.00 is due on June 24, 2025. Contacted Jake Miller with The First and the pay off would be \$50,777.36 if paid by January 31, 2025.
  - *Request authorization to pay the loan off in the amount of \$50,777.36 by January 31, 2025.*
- To avoid future late payments:
  - *Request authorization to set up automatic payments for Central Maine Power and Consolidated Communications, both would be set up for the first of each month to allow the Board to sign off on each prior to payment.*

## ***.Bookkeepers Report***



***Owls Head South Thomaston Thomaston Solid Waste Corporation***  
***Current account balances as of today:***

Operating Fund –	\$ 137,866.36
Capital Improvement Fund –	\$ 13,679.16
Contingency Fund –	\$ 7,377.51
Hazardous Waste Fund -	\$ 640.22
Commercial Loan-	(\$ 339,643.76)
New Loan-	(\$ 49,000.00)

*Respectfully submitted,*

*Heather-Rae Steeves*  
*Bookkeeper*



12/27/2024

**Dear Valued Customers,**

We are excited to share some important news with you! As part of our ongoing commitment to providing exceptional service and leading industry innovations, we are pleased to announce that **Environmental Projects, Inc. (EPI)** has officially merged with **EnviroServe**.

Environmental Projects, Inc. (EPI) has been recognized as a leader in the environmental services industry, consistently prioritizing customer satisfaction for years. EnviroServe is proud to welcome their services, expertise, and innovative solutions into our family. This merger will combine our shared vision, knowledge, and complementary strengths, allowing us to offer even more to you, our valued customers.

We greatly appreciate your patience, support, and continued trust as we transition our systems and teams into one unified operating family. Our leadership team is dedicated to ensuring this merger brings you even greater value, and we are excited about the opportunities that lie ahead.

The effective date of this transition is **January 1st, 2025**.

Please do not hesitate to reach out if you have any questions or would like more information.

Lastly, we would like to take a moment to express our gratitude for your continued support along this journey. Thank you for being an integral part of our path to this exciting new chapter.

#### **Payment Instructions**

For any payments moving forward, please use the following instructions:

##### **Via Wire Transfer:**

Wells Fargo Bank, N.A.  
420 Montgomery  
San Francisco, CA 94104  
Routing & Transit #: 121000248  
Account Number: 4160707733  
Account Name: EnviroServe Inc.

##### **Via Check:**

US Mail  
EnviroServe Inc  
P.O. Box 200941  
Dallas, TX 75320-0941

##### **Overnight Mail:**

Lockbox Services 200941  
EnviroServe Inc  
2975 Regent Blvd, Suite 100  
Irving, TX 75063

Thank you once again for your trust and partnership. We look forward to continuing our successful relationship with you as part of the **EnviroServe** family.

Warmest Regards,

Brett Rogers  
Operations Manager  
EnviroServe  
Email: [brettrogers@enviroserve.com](mailto:brettrogers@enviroserve.com)  
Phone: 207.786.7390







OHSTT Transfer Station &lt;ohstt367@gmail.com&gt;

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**OHSTT 2025 Event**

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**Brett Rogers** <service@envprojects.com>

Wed, Jan 22, 2025 at 7:17 AM

To: OHSTT Transfer Station &lt;ohstt367@gmail.com&gt;

\$2100.00 set up fee, \$34.00 per unit of waste ( a unit = 5 gallons or 20 pounds) and a 5% E,I+C Charge on the entire invoice.

**ENVIROSERVE**[www.enviroserve.com](http://www.enviroserve.com)

24/7 Emergency Response  
(800) 488-0910

**Brett Rogers**  
Operations Manager  
664 Washington Street North  
Auburn, ME 04210  
[BrettRogers@enviroserve.com](mailto:BrettRogers@enviroserve.com)

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**From:** OHSTT Transfer Station <ohstt367@gmail.com>**Sent:** Wednesday, January 22, 2025 4:50 AM

[Quoted text hidden]

[Quoted text hidden]

Owls Head South Thomaston Thomaston Solid Waste Corporation



# Household Hazardous Waste Collection Day 2025

At the Thomaston Town Office, 15 Valley St.

**SATURDAY  
JULY 12, 2025  
9AM - 12PM**



After the first unit a fee of \$34.00 per unit will apply.

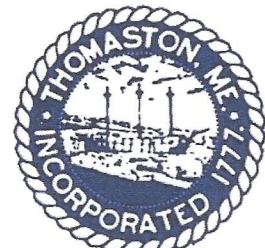
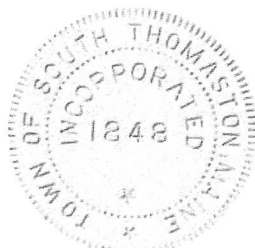
1 Unit = 5 gallons or 20 pounds

## ACCEPTABLE HOUSEHOLD WASTE

Degreasers	Poisons	Acetone	Hobby/art supplies	Antifreeze
Disinfectants	Pesticides	Varnishes	Photography chemicals	Waste fuel
Cleaning products	Insecticides	Lacquers	Chemistry sets	Brake fluid
Spot removers	Weed killers	Oil/Alkyd paints	Pool chemicals	Hydraulic oil
Drain cleaners	Lawn chemicals	Stains	Solvents	Aerosol cans

Open to all residents of Owls Head South, Thomaston, Thomaston

Thank you for all of your help in keeping our communities clean!





Loan Operations  
7 Bristol Rd  
PO Box 940  
Damariscotta ME 04543  
Phone: 207.563.3195  
Fax: 207.204.5958

January 22, 2025

#### Loan Information

Primary Borrower: OHSTT Solid Waste Corporation

Account Number: XXXXXX0044336863

Next Payment Due Date: 06/24/2025

Collateral: 1 - Unsecured

#### Amount Due

This statement reflects the total amount due under the terms of the note/security instrument.

**This payoff quote is good through 01/31/2025.** If this obligation is not paid in full by this date, then you should obtain an updated payoff amount from us before closing.

Total Principal, Interest and other amounts due under the note/security instrument:

Unpaid Principal Balance	\$49,000.00
Interest through 01/31/2025	\$1,777.36
Minimum Interest Charge	\$0.00
Late Charges*	\$0.00
Prepayment Penalty	\$0.00
Total Other Fees	\$0.00
Reductions (Additions) to Amount Due	
Escrow in Payoff	\$0.00
(Negative Amounts Added to Amount Due)	
Amortized Payment Suspense	\$0.00

**Total Amount Due** **\$50,777.36**

Funds received after 01/31/2025 will be subject to an additional \$8.15305 of interest per day. Funds must be received by 4:00 pm ET for same-day processing. Payoffs are not posted on weekends or holidays; interest will be added to the account for these days.

\*Late Charges may include projected amounts based on the assumption of no payments being received prior to the projected payoff date.



Loan Operations  
7 Bristol Rd  
PO Box 940  
Damariscotta ME 04543  
Phone: 207.563.3195  
Fax: 207.204.5958

January 22, 2025

**Release of Lien Processing**

Bank will release lien unless otherwise specified.

**Where to Submit Payoff Funds**

By Wire

Beneficiary Name: OHSTT Solid Waste Corporation

Beneficiary/Receiving Bank: First National Bank

Beneficiary Bank ABA: 011201830

Beneficiary Bank account: 098 1905085

Special Information to Beneficiary:

(Inc. ODI text information required)

By Overnight Delivery

Attention: Loan Operations

First National Bank

7 Bristol Rd

Damariscotta, ME 04543



# ***Owls Head, South Thomaston, and Thomaston***



## ***Solid Waste Corporation***

### **OHSTT Solid Waste Board of Directors**

#### **Approved Minutes**

**Thursday, January 23, 2025**

**Present:** Bruce Colson (OH), Gordon Connell (ST), Zel Bowman-Laberge (T), Jeff Northgraves (ST), Jeff Smith (OH)      **Absent:** John Young (T), Dave MacNeill (Facility Manager)

**Guests:**

**7:01 PM** Meeting called to order.

***Zel Bowman-Laberge motioned to accept the minutes from December 19, 2024 as written. Gordon Connell seconded. Jeff Smith, Zel Bowman-Leberge, Gordon Connell And Bruce Colson in favor. Jeff Northgraves abstained. Motion carries.***

The Operations/Maintenance Committee will set up a date and time to meet at the facility for the first of the year check in.

The Board discussed what was needed to open the Kevin Water's Swap Shop in the spring.

- Minor repairs to the building
- Get electrical hooked up - ***Zel Bowman-Laberge will get an estimate for hook up.***

Bruce Colson informed the Board of receiving a call from the Facility Manager reporting that a Thomaston resident informed him that the Stump Dump stopped taking toilets. Bruce Colson contacted the Towns of Owls Head and South Thomaston and they have not refused anyone dropping off a toilet. Zel Bowman-Laberge will contact Thomaston Public Works.

Bruce Colson informed the Board that a Thomaston resident requested a reduced cost on a second sticker. After discussing the issue the Board agrees not to reduce the cost of stickers.

***Facility Manager's Report reviewed.***

Items discussed:

- Waste from the Mill Pond Kennel in Owls Head. ***Jeff Northgrave will contact Dave Eaton. Gordon Connell will contact ecomaine and Pope Memorial. Tabled until next meeting.***

## ***Owls Head, South Thomaston, and Thomaston***



### ***Solid Waste Corporation***

- Sticker sales
- Snow removal
- Keys for gates

#### ***Bookkeeper's Report reviewed.***

Items discussed:

- ***Zel Bowman-Laberge motioned to authorize Heather-Rae Steeves to pay off the new loan with The First Bank in the amount of \$50,777.36. Jeff Northgraves seconded. All in favor.***
- ***Zel Bowman-Laberge motioned to authorize Heather-Rae Steeves to transfer \$10,000.00 from the Operating Account to the Hazardous Waste Account. Jeff Northgraves seconded. All in favor.***
- ***Zel Bowman-Laberge motioned to authorize Heather-Rae Steeves to set up auto pay for Central Maine Power and Consolidated Communications with a cap. Jeff Northgraves seconded. All in favor.***
- ***Zel Bowman-Laberge motioned to authorize Heather-Rae Steeves to pay Performance Paving in the amount of \$2,825.00 for the second half of plowing services for 2023/2024. Jeff Northgraves seconded. All in favor.***

The Board's 2024 Goals were reviewed:

- ❖ ***Spreadsheets to get a more routine feel for Budget vs Actual with full Board involvement***
  - Made some progress
- ❖ ***Reevaluate employee evaluations and how pay increases are figured***
  - Made some progress
- ❖ ***To use Executive Session when appropriate***
  - Have not needed
- ❖ ***Find a Grant Writer for the facility***
  - Temporary but will still look
- ❖ ***Reduce costs on the next budget***
  - Work in progress
  - Paving
  - Replace compactor #4
  - Doors on new building

## ***Owls Head, South Thomaston, and Thomaston***



### ***Solid Waste Corporation***

- ❖ ***Signage for better navigation in the facility***
  - Most are in place but have a few more that are needed
- ❖ ***Digitizing records***
  - Heather-Rae Steeves has made good progress - Board has work to do
- ❖ ***Better education - 1.)Board - executive session 2.)Public - dos/don'ts on recycling 3.) Employees - training***
  - Employee training is priority
  - Still selling stickers on hill - safety issue
  - Travel pattern change with swap shop
- ❖ ***Communication***
  - Communication is better but there is always room for improvement

Next meeting the Board will set Goals for 2025.

Warrants were reviewed and signed.

***Gordon Connell motioned to accept the signed warrants. Zel Bowman-Laberge seconded. All in favor.***

***Zel Bowman-Laberge motioned to adjourn. Jeff Smith seconded. All in favor.***

**8:06 PM** Meeting adjourned.

Respectfully submitted,

Heather-Rae Steeves  
Recording Secretary